



**Sag Harbor Village Board of Trustees  
Tuesday, January 9, 2018  
Regular Meeting – 6:00 PM  
AGENDA**

**Flag Salute**

6:00 PM Meeting called to order on January 9, 2018 at Municipal Building, 55 Main Street, Sag Harbor, NY.

**Introduction**

1. A Local Law amending Chapter 70, Alarms, §70-3(B) Invoices; Late Fees; Appeals; of the Village Code to correct a typographical error found within this code provision.  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
2. A Local Law amending Chapter 250, Taxation, Article III Veterans Exemption, §250-7(C) Cold War Exemption Granted of the Village Code to remove the ten-year limitation on the tax exemption for Cold War Veterans.  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_

**Public Hearing**

**Local Laws**

3. Local Law # \_\_\_\_ of 2018 Local Law # \_\_\_\_ of 2018  
Motion to Open Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_  
Motion to Close Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_  
Motion to \_\_\_\_\_ Adopt \_\_\_\_\_ Table \_\_\_\_\_ Continue to \_\_\_\_\_
  
4. Local Law # \_\_\_\_ of 2018 Local Law # \_\_\_\_ of 2018  
Motion to Open Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_  
Motion to Close Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_  
Motion to \_\_\_\_\_ Adopt \_\_\_\_\_ Table \_\_\_\_\_ Continue to \_\_\_\_\_

5. Local Law # \_\_\_\_ of 2018 Local Law # \_\_ of 2018

Motion to Open Made By \_\_\_\_\_

Motion Seconded By \_\_\_\_\_

Motion to Close Made By \_\_\_\_\_

Motion Seconded By \_\_\_\_\_

Motion to \_\_\_\_\_ Adopt \_\_\_\_\_ Table \_\_\_\_\_ Continue to \_\_\_\_\_

### **Continued Public Hearing**

### **Regular Meeting**

#### ***Approval of Minutes***

I. Motion to approve the minutes from the Regular Meeting held on December 12, 2017

Motion Made By \_\_\_\_\_

Motion Seconded By \_\_\_\_\_

II. Motion to approve the minutes from the Special Meeting held on December 19, 2017

Motion Made By \_\_\_\_\_

Motion Seconded By \_\_\_\_\_

### **Discussion Items**

### **Public Comments**

15minute public session - input for comments and questions (limit two minutes per speaker)

### **Department/Committee Reports**

***Tr. O'Donnell - Public Works / Harbor & Docks***

***Tr. Stein - Park Board / Village Grants / Special Projects***

***Tr. Larocca - Ambulance Corps. / Justice Court***

**Tr. Corish - Building Department / Code Enforcement / Sewer Department**

**Mayor Schroeder - Police Department / Fire Department**

**Correspondence Requiring Action**

**I. Action Items**

1. Resolution No. 1 - January 2018 to transfer funds  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
2. Resolution No. 2 - January 2018 to establish a late fee for unpaid false alarm fees  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
3. Authorization for the Village Clerk to advertise the following:
  - a. Tentative assessment roll when received
  - b. Grievance Day for February 20, 2018 from 1:00 - 5:00 PM
  - c. Tax Sale for March 20, 2018 at 10:00 AM
  - d. Budget Schedule for 2018-2019 fiscal year
  - e. Village Code Section "Snow and Ice on Sidewalks" (Notice)Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
4. Approval to set date and time for annual Village Election on June 19, 2018 between the hours of 12 noon - 9:00 PM at Fire Headquarters on Brickiln Road declaring vacancies and to advertise all notices for Village Election  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
5. Authorization for Janine Rayano, Leslie Murray and Cindy Arkinson to attend the annual Association of Towns Conference from February 18-21, 2018  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
6. Approval of the 2018/2019 real property tax exemption income limits for senior citizens and disabled persons  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
7. Review and approval of 2017 records listing for Sag Harbor Volunteer Ambulance PENFLEX Program

Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_

8. Beth Kamper, Clerk - Administrator, requests authorization to advertise for part-time clerical assistance in the Village Office  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
9. Authorization to go out to bid for Installation of New Emergency Back-Up Generator at the Wastewater Treatment Plant  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
10. A request from Geraldine Merola, Secretary of the Sag Harbor Ambulance Corps., to accept Robert Capozzola as a new member and add him to the insurance roll. Also, to accept the termination of Sarah Boyle and remove her from the insurance roll.  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
11. Susan Mead of Sag Harbor Partnership, Inc., requests permission to have a family fundraising event for the preservation of the Village on Long Wharf on Sunday, July 8 2018 from 5:00 - 9:00 PM. Dismantling of the tent will be completed by 9:00 AM on Monday, July 9, 2018. Also, requesting permission to place a sign on the grassy area of Long Wharf, Rte. 114 and along side Mashashimuet Park from June 24 - July 8, 2018. (Pending Insurance)  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
12. Deborah O'Brien, Vice President of the Sag Harbor Ambulance Corp. requests authorization to hire the following:  
  
On Call EMT-CC @ \$23.00 per hour:  
  
Stephen Hess  
  
On Call EMT- P @\$25.00 per hour:  
  
Kristine Karr  
Nicholas Knoebel  
  
Also, recommends the Board to accept the resignation of Philip Cammann as an On Call EMT - P, effective immediately  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
  
13. Austin J. McGuire, Chief of Police, requests permission to hire a school crossing guard for ten hours a week at the rate of \$16.00 per hour  
Motion Made By \_\_\_\_\_

Motion Seconded By \_\_\_\_\_

14. Authorization for Mayor Schroeder to sign agreement with Vantagepoint Benefit Administrators for ACA Reporting Services, effective January 19, 2018 (Pending review of Village Attorney)  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
15. Authorization for Mayor Schroeder to sign agreement with Municipal Audit Services, LLC (Pending review of Village Attorney)  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
16. A request from Richard P. Schiavoni, Secretary of the Sag Harbor Fire Department to accept Owen Preiato as an active probationary member and add him to the insurance roll.  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
17. Resolution No. 3 - January 2018 to retain the professional appraisal services of Clark & Marshall Appraiser for the Cove Park Property  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
18. Resolution No. 4 - January 2018 in relation to the CDBG Program  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_

### **Correspondence for Review**

### **Approve the Payment of Bills**

19. Motion to approve the payments presented in Warrant # 32 in the amount of \$765,114.37  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
20. Motion to approve the payments presented in Warrant # 33 in the amount of \$575,618.15  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
21. Motion to approve the payments presented in Warrant #34 in the amount of \$4,011.82  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
22. Motion to approve the payments presented in Warrant # 35 in the amount of \$48,328.25  
Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_
23. Motion to approve the payments in Warrant # 36 in the amount of \$162,658.07

Motion Made By \_\_\_\_\_  
Motion Seconded By \_\_\_\_\_

**Public Comments**

15 minute public session - input for comments and questions (limit two minutes per speaker)